

**FOUNTAIN COUNTY
ADVISORY PLANNING COMMISSION
Minutes for March 23, 2023**

A: Call to Order:

The Fountain County Planning Commission met March 23, 2023 at 6pm at the Fountain County Courthouse in the Commissioner's Meeting Room.

B. The following members were present:

<input checked="" type="checkbox"/> Sue Ann Anderson	<input checked="" type="checkbox"/> Jake McGraw
<input checked="" type="checkbox"/> Laura Bush	<input checked="" type="checkbox"/> Tim Shumaker
<input checked="" type="checkbox"/> Kyle Crowder	<input checked="" type="checkbox"/> Nancy Tuggle
<input checked="" type="checkbox"/> Jim McKee	<input checked="" type="checkbox"/> Glen Walter

Others in Attendance: Jenny Eads, Jamie Shonkwiler, Paul & Caroline Bowman, & Kent Minnette

C. Determination of Quorum - ☒ Yes ☐ No

D. Public Comment – none

E. Report of Committees and Officers –

Terms

Position	Appointed by	Name	Term Start Jan 1	Term End Dec 31
County Commissioner	Commissioners Board	Tim Shumaker	2023	2026
County Council	Council Board	Jim McKee	2023	2026
Extension Educator		Open	2021	2024
Citizen Member	Commissioners Board	Kyle Crowder	2020	2023
Citizen Member	Commissioners Board	Sue Ann Anderson	2023	2026
Citizen Member	Commissioners Board	Jake McGraw	2022	2025
Citizen Member	Commissioners Board	Glen Walter	2021	2024
Citizen Member	Commissioners Board	Laura Bush	2021	2024

Surveyor Designee	Commissioners Board	Roger Azar Non- Voting Member		
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Open Committee Positions

There was a discussion on who could fill the Extension Educator Position. Kyle Crowder Nominated Jamie Shonkwiler to fill this position. She has agreed to fill this position if there are no conflict of interest. Kyle Crowder will talk to the Extension on appointment of Jamie to this position as a voting member of the Committee.

Kent Minnette, County Attorney, informed the Committee that Roger Azar, Surveyor Designee, could appoint a designee to vote in his place. Roger Azar appointed Nancy Tuggle. This would put the Committee at a full vote of 9 and prevent any tie vote.

F. Old Business –

- Amber Roarks followed up that she has the log-on information from the Auditors Office, and that work is underway on County Web Site and the last meetings minutes have been posted to the site. The plan is to also include the next meeting agendas, ordinances, meeting dates, information, and forms for permits. Once the web site has necessary information then we can move forward on Public Education Mailers.

Two scenarios for Postage

1. Using Every Door Direct Mail – 0.19 each will deliver to all addresses on a mail route. Total cost for all Fountain County is \$892.84. Additional landowners that are not in Fountain County would need to be mail post card at 0.48 each at a cost of \$662.40. total cost \$1555.24
2. Just mailing card to each landowner at 0.48 for a total cost of 3735.36

This cost does not include the cost of the card & printing cost. Still checking on price. Every Door Direct Mail must be an approved printer as there are printing requirements on the mailer. It was suggested to check with Faulstich to print the post cards. Other recommendations were to check to see if the County has a Bulk Mail Account. If we do, we could get a cost lower than 0.48.

- Amber Roarks informed the Committee that the Assessor's Office looked at and corrected all the parcels that Roger Azar labeled as "Gray Areas" on Zoning

Map Discussion. The Assessors Office would like for him to rerun the download to check for any other items that need to be looked at.

- **A vote on the Driveway and Roads Permit Ordinance package that was presented in January's meeting. The County is responsible for the right of ways, and ditches. There needs to be rules and regulations set that are reasonable and responsible. The Vote would move the Package forward to be presented to the County Commissioners for Review. Vote was 6-1. Sue Ann Anderson who voted against the Proposed Driveway and Roads Ordinance voiced her concern about charging Fees and she is not going to go against what she promised in the past. Create multiple permit fees will be a burden to the taxpayers. Roger stated that the fees collected are necessary to fund any extra manpower needed to process permits and help offset other expenditures & manpower the county needs to take care of the roads and ditches. Current manpower at the Highway Department has been reduced over the years and these fees could help. Jim McKee asked for a proposal of man hours needed to oversee and administer the permit process at the Highway Department. He asked that it be budgeted through the County Council as the normal process and not be sprung on the council without formal notice. Agreement was made that some analysis would be done at the time when we see the need for additional manpower and give ample time for the funding. Roger will bring the Proposed Ordinance to the County Commissioners.**

G. New Business –

- **Joe Whitaker presented a DNR State Requirement County Permit for building in a flood zone. All structures, well, and septic system will require a permit from the DMR if it is in a flood plain. Mr. Bowman responded that all older things fall under the 100 year flood plain clause and are grandfathered in. Existing building can be prepared, but nothing new can be built. Roger Azar expressed his concern that this was the responsibility of the DNR and not the County. Amber Roarks asked that we add information for the DNR onto the permit process as a step for areas that fall in a flood area.**
- **Roger Azar presented an amendment proposal for the Fountain County Zoning Ordinance. Discussion was held over the solar ordinance. Roger asked for the Committee to read it over and send him any concerns and proposed changes. The Committee was also asked to review the Appendix A, Table for Zoning Use before the next meeting. Time review for the proposal is 2 months. Next meeting is to review updated concerns that are to be emailed to Roger prior to the meeting, and vote will be set for May's meeting.**

- **Current Plan Commission 2023 Budget for Consulting fees of \$15,000 has been used. Budget is out of funds. Request was made by Jim McKee that proposed services be better calculated contractually going forward for budget to be presented to the Plan Commission before going to the County Council for funds.**
- **Educational opportunities for APC and BZA were discussed. Classes on hazards, and procedures of Zoning need to be made available to the Committee members. A discussion was had that training is needed and should be added to the Agenda. Adam Tyler can lead a class through Purdue. Kent Minnette's firm can also conduct an annual class. He will check on the cost.**
- **Jim McKee asked about the process used to amend the comprehensive plan, and how the decision was made to go forward with Beam Longest Neff. He asked how many other venders were looked at, price, and if it was open to bid. Others that were considered were lock Mullen and HWC out of Terra Haute. Lock Mullen was not interested. Jim also stated that he would have liked for the process to have started with the Plan Commission before going to the Council for funds.**

H. Communications from Members –

Next Meeting

DATE	TIME	PLACE
April 27, 2023	6:00 PM	FOUNTAIN COUNTY COURT HOUSE

Meeting Adjourn

Motion Made by	Seconded	Vote	Time
Laura Bush	Nancy Tuggle	8-0	8:05

Paul Crow

Nancy H. Duggle

Ann Grumbar

Sue Anderson

James Scheller

4-27-23 Amber Roark

Date

Adm of Records



